

General conditions for VDZ training courses

Registration

Registrations can only be made online via the VDZ website www.vdz-online.de/en/training. All current registration deadlines are shown on the website. Participants will receive written confirmation of their registration.

Participation fee

The participation fee includes the services listed in the respective descriptions of the training courses and seminars.

VAT Applicability:

Invoices issued to recipients in Germany: The standard German rate of VAT, currently 19 %, will be applied.

Invoices issued to recipients in other EU countries: VAT will not be applied if the recipient provides a valid VAT registration number (reverse charge rule according to Art. 196, 205 EU-Directive 2006/112).

Invoices issued to recipients in non-EU countries: VAT will not be applied. A certificate of tax residence is required. The above-mentioned VAT application rules apply to participation in VDZ seminars and training courses only.

Accommodation during the seminars C-CYE (Crash Course for Young Engineers) and C-SIM (Simulator Training)

Hotel accommodation is not included in the participation fee. VDZ will provide hotel recommendations, but the participants have to book their hotel accommodation by themselves. In the event of cancellation of a room reservation, the terms and conditions of the hotel apply.

Accommodation during the training courses C-CMC (Cement Manufacturing Course) and C-POT (Process Operator Training)

During the training courses C-CMC (Cement Manufacturing Course) and C-POT (Process Operator Training) full board accommodation in one of our boarding schools near Duesseldorf is included.

Payment

Participants will receive an invoice (after registration) which is payable immediately upon receipt by bank transfer or cheque. Payment will be accepted in Euros only.

Cancellations

If a seminar or training course is cancelled, participants will be informed by VDZ at least 4 weeks prior to the first day of the seminar C-CYE (Crash Course for Young Engineers) and C-SIM (Simulator Training) and 6 weeks prior to the first day of the training course C-CMC (Cement Manufacturing Course) and C-POT (Process Operator Training).

Participation fees for the seminars C-CYE and C-SIM will be refunded for cancellations made in writing up to 14 days prior to the seminars taking place. No refund will be made for cancellations received after this date.

Participation fees for the training courses C-CMC and C-POT will be refunded to the value of 50 % of the registration fee for cancellations made in writing up to 6 weeks prior to a training course. No refund will be made for cancellations received after this date.

VDZ reserves the right to change the seminar programme and agendas and to cancel events in the event of insufficient bookings or other circumstances beyond VDZ's control. If an event is cancelled by VDZ, participants are entitled to a full refund of their participation fee. VDZ is not responsible for any other loss incurred by a participant as the result of the cancellation or amendment of an event by VDZ. These terms and conditions are governed by German law. Duesseldorf, March 2016